

MARINE CORPS INTELLIGENCE ACTIVITY (MCIA), MARINE CORPS BASE, QUANTICO, VA

MULTIPLE VACANCIES

Job Title: Intelligence Specialist

Salary Range: \$50,643 to \$80,532 per year

Org Code/Org Title: MCIA/S2

Series & Grade: GG-0132-7/9 (full potential GG12)

Assignment Number: MCIA-2022-003

Open Period: Monday, September 12, 2022 – Monday, September 19, 2022

Position Information: Full -Time/Permanent

Duty Location: Marine Corps Base Quantico, VA

Travel Required: Occasional Travel Less Than 25%

Who May Apply: All US Citizens

Security Clearance: Top Secret (SCI)

Supervisory/Non-Supervisory: Non-Supervisory

Job Summary:

You will serve as an Intelligence Specialist (GG-07/09) with responsibility to perform basic tasks and assist senior intelligence analysts regarding the analysis, evaluation, collection, interpretation, or dissemination of information and/or products.

Competencies:

1. Oral Communication 2. Researching 3. Partnering 4. Analytical Techniques 5. Collection Operations 6. Security Tools and Methods

Qualifications:

To Qualify for the GG-07:

Your resume must demonstrate at least one year of specialized experience equivalent to the next lower grade level or pay band in the federal service or equivalent experience in the private or public sector performing some or all of the following duties:

- 1) Assisting with identifying intelligence gaps to recommend specific collection requirements to fill gaps;
- 2) Evaluating intelligence material on its importance to extract relevant data;
- 3) Assisting with searching, selecting, and compiling intelligence information to prepare reports.

-OR-

1 full year of graduate level education **-OR-** Successfully completed a bachelor's degree.

-OR- A combination of experience and education as described above that equates to one year of experience. Percentage of the required education plus the percentage of the required experience must equal one hundred percent.

To Qualify for the GG-09:

Your resume must demonstrate at least one year of specialized experience equivalent to the next lower grade level (**GS/GG-07**) or pay band in the federal service or equivalent experience in the private or public sector performing some or all of the following duties:

- 1) Preparing portions of or complete intelligence analyses or assessments in assigned area of responsibility;
- 2) Interpreting, evaluating and integrating intelligence information from all sources;
- 3) Performing routine tasks associated with intelligence production or collection;
- 4) Evaluating intelligence material on its importance to extract relevant data.

-OR- Master's or equivalent graduate degree **-OR-** 2 full years of progressively higher level graduate education leading to such a degree **-OR-** L.B. or J.D., if related **-OR-** A combination of experience and education as described above that equates to one year of experience.

Percentage of the required education plus the percentage of the required experience must equal one hundred percent.

How you will be evaluated: When the application process is complete, we will review your resume to ensure you meet the hiring eligibility and qualification requirements listed in this announcement. You will be rated based on the information provided in your resume. If, after reviewing your resume and supporting documentation, a determination is made that you inflated your qualifications and/or experience, your score may be adjusted to more accurately reflect your abilities or you may be found ineligible/not qualified.

Conditions of Employment:

- You must be a US Citizen.
- Males must be registered or exempt from Selective Service. www.sss.gov
- Selectee must be determined suitable for federal employment.
- Selectee may be required to successfully complete a trial period.
- Selectee is required to participate in the direct deposit pay program.
- Selectee may be required to successfully complete a polygraph examination
- See special requirements section for additional requirements.

Selectee must complete a Special Background investigation and receive a favorable adjudication by a determining authority. A Top Secret security clearance is a requirement of this position and access to Sensitive Compartmented Information (SCI). Failure to obtain and maintain this required level of clearance may result in the withdrawal of a position offer or removal. If you possess a security clearance, please indicate the level and termination date in your resume.

Successful completion of a pre-employment drug test is required. A tentative offer of employment will be rescinded if the applicant fails to report to the scheduled drug test appointment. Incumbents of drug testing designated positions will be subject to random testing. Drug test results will be provided to the employing activity/command.

All Defense Intelligence positions under the Defense Civilian Intelligence Personnel System (DCIPS) are in the excepted service by specific statute, 10 U.S.C. 1601. This position is in the excepted service.

Requested Documents: A COMPLETE RESUME IS REQUIRED. Your resume must show relevant experience (cover letter optional) where you worked, job title, duties and accomplishments, employer's name and address, supervisor's name and phone number, starting and end dates (Mo/Yr), hours per week & salary. If you are a current Federal employee or previous Federal employee, provide your pay plan, series and grade level i.e. GG-0201-09. Note: Only the last resume received will be reviewed.

EEO Statement: The United States Government does not discriminate in employment on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, status as a parent, genetic information, disability age, membership or non-membership in an employee organization or on the basis of personal favoritism.

DCIPS Statement: This position is a Defense Civilian Intelligence Personnel System (DCIPS) position in the Excepted Service under 10 U.S.C. 1601. Non-DCIPS applicants selected for a DCIPS position must acknowledge in writing, prior to actual appointment to the DCIPS position, that the position for which he or she has been selected is in the excepted service and covered by DCIPS. Federal employees currently serving in the competitive service must also acknowledge that they will voluntarily leave the competitive service by accepting an offer of employment for a DCIPS position. This acknowledgement is necessary as movement between the excepted service and competitive service may be limited if the employee does not possess competitive status.

Veterans' Preference: DoD Components with DCIPS positions apply Veterans' Preference to preference eligible candidates as defined by Section 2108 of Title 5 USC, in accordance with the procedures provided in DoD Instruction 1400.25, Volume 2005, DCIPS Employment and Placement. If you are an external applicant claiming veterans' preference, as defined by Section 2108 of Title 5 U.S.C., you must self-identify your eligibility.

How to Apply: Send a copy of your resume to MCIAJOBS@mcia.osis.gov PLEASE LABEL YOUR SUBJECT LINE **"Assignment Number: MCIA-2022-003"**